

CLIFTON COMMUNITY COUNCIL

Clerk: Ms Becx Carter, 40 Windebrowe Avenue, Keswick, CA12 4JA – cliftonpc@outlook.com; 077866 78283

Minutes of Clifton Community Council Meeting held in the Abbott Lodge Conference Room on Thursday 8th December 2022 at 18:30.

Community Councillors Present: Jonathan Davies, Sarah Davies & Claire Bland, Sharon Blaylock,

Others: Becx Carter, Neil Hughes, Phil Clarke

97/22	Apologies None
98/22	Minutes of last Clifton Community Council meeting The Chair was authorised to sign, as a correct record, the minutes of the Community Council Meeting held on 27 th October 2022 (<i>previously circulated</i>)
99/22	Declarations of Interest/requests for dispensation None
100/22	Exclusion of Press and Public (Public Bodies Admission to Meetings Act 1960) None
101/22	Public Participation None present Action: Clerk to write to EDC & CCC meeting regarding disappointment at lack of representation at Clifton Community Council meetings despite invites. Clifton Community Council thanked Cllr Hughes for attending as a member of the Westmorland & Furness Shadow Authority.
102/22	Community Councillor Vacancy & Community Governance Review Update <i>Community Governance Review</i> The Clerk confirmed that information had been provided to MP Neil Hudson regarding this and he is pursuing it on behalf of Clifton CC. Other councils are facing the same issues, but EDC are unwilling to negotiate on this and are pushing this forward to the Westmorland & Furness Unitary Authority. <i>To receive an application for co-option</i> An application for co-option has been received from a Mr. Philip Clarke. The Clerk confirmed that Mr. Philip Clarke was eligible to be co-opted on to the

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	Community Council. Resolved by all present that Mr. Philip Clarke be co-opted on to Clifton Community Council with immediate effect. Mr. Philip Clarke signed his declaration of acceptance of office form which was witnessed by the Clerk Action: Clerk to update the website. Action: Cllr P Clarke to submit his completed DPI form to the Clerk within 28 days Action: Clerk to upload the DPI form to the website and submit to EDC.
103/22	Chair's Report The Chair's report was noted as received and a copy is appended to these minutes. It was noted that Clifton Children's Primary School are currently making Christmas decorations and these are being put up throughout the village. Thanks were noted to the School for making the village look Christmassy.
104/22	Village Hall Update. i. <i>To receive an update from Cllr J Davies</i> It was confirmed that the asbestos removal has now been completed and bar one minor snagging issue that has been referred back to the contractors this work has been completed. Once this snagging issue has been resolved the invoice will be paid by Clifton Community Council. Written confirmation has been received from Lonsdale Estate that the Clifton Community Council Lease has now been terminated and all responsibility for the building now rests with the landowner (Lonsdale Estates). Cllr J Davies has received an update from the Village Hall Charity that has confirmed that there is circa £10k in the account and they are hoping to transfer this back to Clifton Community Council shortly. Resolved by all present that when this funding is received back that £5k is used to offset the asbestos work with the remainder of the funding being used to develop plans and concepts for the new village hall. ii. <i>To consider progressing site arrangements & plans for a new Village Hall</i> Cllr J Davies confirms that informal discussions have been held with Lowther regarding a piece of land at Park Gate. Resolved by all present that the Clerk & Chair continue to progress these discussions about this piece of land formally with Lowther Estates to firm up the land arrangements prior to seeking grant funding. Action: Clerk to share a map of the piece of land in discussion with all councillors for information.

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	Action: Clerk to circulate a copy of Cllr J Davies power point to all councillors for reference.
105/22	Street lights The Clerk informed those present that EDC have confirmed that they have agreed there will be no recharges in provision of footway lighting in 2023/23 as a goodwill gesture for those Councils who have adopted their footway lighting. Cllr J Davies noted that the reconnection for the damaged light is still pending and is with ENW. Cllr J Davies has spoken with ENW who are hopefully going to be progressing this in the coming weeks. It was noted that there are still 5 sodium lights on the main road through the Village as sodium lights fail, they won't be replaced. Clifton Community Council is not a lighting authority (despite us having some lights devolved to us) and as such we don't have a minimum standard for lighting. Kendal Town Council are sharing some information with the Community Council on some new solar powered street lighting. 6 lights are going to be needed in the Parish over the coming years. Resolved by all present that Clifton Community Council work with the White House to install a solar lamp in their location do a trial prior to further deployment of these lights across the Parish. Action: Cllr J Davies & the Clerk to take this forward. It was noted that two lights are supposed to be being installed on the pedestrian island on the A6 by CCC Highways Authority. It was confirmed by Mr Neil Hughes that WAF have not made any decision about how to deal with footway lighting going forward.
106/22	Adopted Phone boxes- Consideration of usage options It was confirmed that Clifton Community Council have now formally adopted two phone boxes: -Clifton Village -Clifton Dykes Action: Clerk to chase up the adoption paperwork from the Community Heartbeat Trust as this hasn't yet been received from the Clifton Dykes unit. Consideration needs to be given on what the two phone boxes should now be used for. Resolved that a budget be set of up to £200 to put a back board on a glass panel on the Clifton Village Phone Box to use as a noticeboard in replacement of the noticeboard at the Playarea, with an additional solar light to be placed there for additional light. Action: Clerk & Cllr J Davies to take this forward & include the community in getting involved with use ideas for the phone box via the

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	newsletter. Suggestions for use of the phone boxes during the meeting included: -information hub/communications hub with solar charging facilities -Local community archive/museum. Resolved by present that the idea of the solar charging facilities be progressed as a matter or priority in the event of planned power outages occurring. Action: Clerk to circulate information about potentially scheduled power cuts. Action: Clerk to schedule community energy projects for January 2023.
107/22	Highways & Parish Maintenance Update <i>i. To receive updates on any Highways related matters within the Parish</i> It is noted that the gas works are causing issues at Clifton Dykes, but residents are allowed access through the works. The works on the Clifton to Jenkinson's section should be completed this coming week. The footpaths work will be completed by the end of January 2023 there were issues with the finish that had been left on an area completed so this issue is being resolved prior to the works being completed. It was noted that UU turned up and dug up the recently repaired road, this was done without a work permit, and the finish is substandard, so this is due to be being repaired in due course. The fact that UU did this work without a work permit is being pursued by CCC. Action: Clerk to circulate HIMs information to all councillors for reference. Action: Clerk to circulate information on the A66 project to Cllr P Clarke. <i>ii. To consider funding of Speed Indicating Devices for the Crossing</i> CCC are hoping to do some further works in the Parish to help address speeding in the area. One of the options is to look at a 20mph limit in the middle of Clifton. CCC have asked the Community Council to look at purchasing a Speed Indicator Roundels' (saying 30mph) on the island. An additional plan is to input a 40mph buffer zone at either end of the Village to slow traffic on the approach to the 30mph speed limits. Resolved by all present that a quotation for a speed indicating device be bought to the next Clifton CC meeting for consideration. Action: Clerk and Cllr J Davies to proceed with this, and to seek a date for the installation of the light poles which will be required for electrics for the speed indicator device.
108/22	Clerks Annual Appraisal Actions Review

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There were a number of actions stemming from the Clerks Annual Appraisal.

1. Clifton Community Council to pay ¼ of the CILCA Training Costs for the Clerk- The payment to the Clerk to reimburse her for the agreed portion of the training fees has been made
2. Website- The accessibility/ease of use of the website to be reviewed at the September 2022 meeting- The Clerk noted that due to the death of Queen Elizabeth II much of September 2022 has been taken up with Operation London Bridge and as such she hasn't had much chance to review/consider the website. However, the Clerk noted that she still finds uploading documents more complex than other websites she works with.
3. Hours of work, it was agreed at the appraisal that the Clerk would continue to monitor her hours of work. The Clerk notified the meeting that she felt her hours of work aligned more to 7 hours per week rather than 6.

Action: Clerks hours to be reviewed in January 2023 as part of the budget setting.

109/22

Clifton Community Council Newsletter

Resolved by all present that the following articles be included in the Clifton Community Council December Newsletter:

-Village Hall
-Phone Boxes
-Lighting
-Highways
-Cllr photos

Action: Cllr J Davies to prepare the newsletter for printing and distribution.

110/22

Planning

i. Planning applications received for consultation

None

ii. Planning decisions

None

111/22

Financial Matters

i. To authorise the below payments.

Resolved by all present that the below payments were authorised/ratified for payment:

Date	PAYEE	Budget line	Value	Action
7.11.22	106 Bus	Transport	£500	Ratify
7.11.22	Becx Carter	Salary	£492.49	Ratify
7.11.22	Becx Carter (Arrears)	Salary	£186.00	Ratify
14.11.22	HMRC	PAYE	£181.80	Ratify

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	8.12.22	Becx Carter	Retrospective WFH allowance	£126.00	Approve
	8.12.22	H Seddon	Parish Maintenance	£30.00	Approve
	8.12.22	Becx Carter	Village Hall Hours	£138.36	Approve
	8.12.22	Gareth Davidson	Grass Cutting	£80.00	Approve
	8.12.22	Becx Carter	Expenses	£52.32	Approve
	8.12.22	BLS Asbestos	Village Hall Asbestos Removal	£5260	Approve when snagging is completed
	8.12.22	Mile Lane Nurseries	Village Hall Clearance	£50.00	Approve
	<i>ii. To note the cashbook to date</i> Resolved by all present that the Cashbook balance be noted as £20,287.85 on the 30th September 2022. <i>iii. To consider a draft budget for Clifton Community Council for 23/24</i> Resolved by all present that the decision on the budget be deferred until January 2023 when more detail is known about the contribution that Westmorland and Furness might be making towards the potential election costs for the May 2023 elections. Action: Clerk to update the budget and agenda this for the January 2023 meeting Action: Clerk to look at the costs of monthly payroll as part of the budget process in January 2023.				
112/22	Date of next meeting Resolved by all present that the next meeting be scheduled for early January at 18:30 in Abbott Lodge Conference Room. Action: Clerk and Chair to circulate a date for the meeting to all councillors.				

The meeting was closed at 19:49

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Clifton Community Council – Chairs Report by Cllr Jonathan Davies.

I was recently asked as chair to attend a meeting at Belncow village hall to speak about our efforts to address speeding including the autospeed watch. The meeting was attended by around 25 people.

I have continued to engage with Eden District Council over the attempts to devolve the play area but have also started to work with departments at Eden to look at replacing equipment in the play park regardless of the devolution status.

The See-saw has now been removed and a new one will be put in place in January.

We also have the potential to work to secure grant funding from Eden District Council to replace other equipment in the play park. I will continue to progress this and bring an update to the next meeting.

The works to resurface the A6 south of the village have restarted; some issues caused the works to be halted on replacing sections of footpaths surface due to some apparent administration errors at County and the contractors but will be recommencing works shortly.

I attended the 106 Bus group AGM on behalf of the council and community. At the AGM the 106 Bus group agreed to award the tender to provide the bus service to Cumbria Classic Coaches again.

There had been a second tender to start a Saturday service also, but no one submitted a tender to deliver this unfortunately, but the 106-bus group will look at this again later next year.

I have also had a meeting with Neil Hudson MP to discuss our situation with the request for a community governance review by Eden District Council and the importance of this before the May 2023 local elections to enable the council to adopt General power of competence.

I also raised the issue of the failure of Eden to devolve the play area and other land promised to Clifton Community council and the risks and impact this will have.

Other items I will cover through items on tonight's agenda.